



## **Assessment Policy**

### **Domino Institute of Professional Studies**

This document outlines the various types of assessments used at Domino Institute of Professional Studies. How these assessments are conducted, and the procedures in place to review and ensure their relevance and effectiveness.

#### **1. Categories of Assessment**

At Domino Institute of Professional Studies, assessments are designed to evaluate students' knowledge, skills, and abilities in different stages of their learning journey. The two main types of assessments are:

- **Ongoing Evaluation (Formative Assessment)**  
Formative assessments are conducted throughout the course to monitor and support students' learning progress. These assessments provide feedback that helps students understand areas for improvement and encourages continuous development. Examples include quizzes, assignments, discussions, and presentations.
- **Final Evaluation (Summative Assessment)**  
Summative assessments are used to evaluate the overall achievement of students at the end of a course or learning module. These assessments are typically in the form of exams, final projects, or major assignments that are used to assign grades and determine the students' academic standing.

#### **2. Methods of Conducting Assessments**

Assessments at Domino Institute of Professional Studies are designed to be fair, transparent, and aligned with course objectives. The following methods are commonly used to assess students:

- **Written Assessments:** Exams, essays, and reports that test students' understanding of the course material.
- **Practical Assessments:** Hands-on evaluations such as laboratory work, fieldwork, or practical exercises where students demonstrate their applied skills.
- **Oral Assessments:** Presentations, viva-voce, or oral examinations where students articulate and defend their ideas or research findings.
- **Peer and Self-Assessment:** Evaluations that encourage students to assess their own or their peers' work, fostering reflection and critical thinking.
- **Continuous Assessment:** Ongoing assignments, projects, or online tests that contribute to a student's final grade throughout the semester.

Assessments will be carried out in a way that ensures they are equitable and appropriate for the nature of the learning objectives, with clear instructions and grading criteria provided in advance.

### 3. Review and Validation of Assessments

To ensure that assessments are appropriate and effective, the following processes are in place:

- **Curriculum Alignment:** All assessments are designed to align with the course learning outcomes and the overall objectives of the program. This ensures that they accurately measure the skills and knowledge the course intends to develop.
- **Ongoing Review and Feedback:** Assessments are regularly reviewed by academic staff to ensure they remain relevant, challenging, and fit for purpose. This includes obtaining feedback from students regarding the clarity, fairness, and effectiveness of the assessment methods used.
- **Peer Review:** Assessment tasks and rubrics are periodically reviewed by a peer group of faculty members to ensure academic rigor, consistency, and fairness in their design and implementation.
- **External Moderation:** For critical assessments (e.g., final exams), external examiners may be invited to review the content and marking to ensure that assessments meet national and international academic standards.
- **Student Feedback:** At the end of each course, students are encouraged to provide feedback on assessments through course evaluations. This input is used to refine assessment methods for future courses.

